

Kirrawee Child Care Centre Pty. Ltd.
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473 Princes Highway Kirrawee NSW 2232.
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Wednesday 24th June 2009.

Dear Parent,
Family

Centre's SPN is 555 002 606K

To enable the Centre to formalise the enrolment and for the family to get Gov. fee reduction and be able to claim the Child Care Cash rebate, we require the following information.

1. The Centre has **both** parents date of birth

Mother's Date of Birth / / . **Father's Date Birth** / / .

2. Your information with Centrelink (FAO) is up-to-date (telephone 13 6150) obtain a receipt number after you speak with them.
3. Your Family has CRN, "Customer Reference Number" from (FAO) **EVEN** if you are not claiming CCB and paying full fee. Any communication with FAO is each family's responsibility.
4. **If you** are using more than one service for your child(ren) **you must** let the centre know and have the correct **nominated hours** for each service.

Family ID NO. is - - . **Child Reference No. is** - - .

The child is linked to the Mother Father please tick one box. This information can only obtain from Centrelike only by you.

The Centre requires this information in order of confirming and formalising enrolment. The Centre submits attendance and claims after 3.00 PM every Friday. If the family is rejected by the Gov. computer it is likely because the information we are given is not the information on their computer or incomplete. In such case we will not be able to correctly receipt you and you will not be able to make any cash rebate claim therefore pay full fee without proper receipting.

Your understanding and cooperation is appreciated, **as the Centre can't deal with Centrelink or DEEWR on your behalf.**

Yours sincerely

Fikry Bassiuoni,
Director,

Please take care in filling this correctly and accurately